



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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Telephone: (626) 458-5100
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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **PM-1**

April 17, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ENTERPRISE PARK POOL BUILDING REPLACEMENT
ADOPT, ADVERTISE, AND AWARD CONSTRUCTION CONTRACT
SPECS. 6770; C.P. 86755
SUPERVISORIAL DISTRICT 2
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND
THE DIRECTOR OF PARKS AND RECREATION THAT YOUR BOARD:**

1. Adopt plans and specifications for construction of the Enterprise Park Pool Building Replacement project at an estimated construction cost of \$2,340,000, and instruct the Executive Officer to advertise for bids to be received and opened on May 10, 2007, in accordance with the Instruction Sheet for Publishing Legal Advertisements (Enclosure B).
2. Authorize the Director of Public Works to execute a Consultant Services Agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule for a \$10,000 not-to-exceed fee funded by existing project funds and to establish the effective date following determination by the Director of the lowest responsible bidder.

3. Delegate to the Director of Public Works the authority to determine, in accordance with the applicable contract and bid specifications, whether the apparent low bidder has timely prepared a satisfactory baseline construction schedule and satisfied all conditions for contract award, including the criteria adopted by your Board for contract award; award and execute the Construction Contract, in the form previously approved by County Counsel, to the low responsible bidder meeting all such conditions; and establish the effective date of the Contract upon receipt by the Director of acceptable Performance and Payment Bonds and evidence of required contractor insurance.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will authorize competitive bidding for construction of the Enterprise Park Pool Building Replacement project and will allow Public Works to proceed with construction of the project. The 3,800 square foot one-story, under-reinforced tilt-up concrete dressing and equipment building was built in 1963 and is in need of major structural upgrading to comply with the building code requirements for under-reinforced tilt-up buildings.

On April 4, 2006, your Board found the project categorically exempt under the California Environmental Quality Act (CEQA), approved the \$3,567,000 project budget, and awarded an Agreement to Frank R. Webb Architects, Inc., to provide design services.

We are recommending use of the adopt, advertise, and award Construction Contract process to meet State Proposition 12 schedule restraints to complete the project by December 2007.

The proposed Consultant Agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specification is critical to successfully manage construction activities by both the contractor and the County, and a responsible contractor must be able to produce such a construction schedule. The bid specifications provide that if the apparent lowest bidder fails to complete an acceptable schedule, the Director may return to your Board to recommend that the bidder be determined nonresponsible and recommend awarding the Construction Contract to the next lowest responsible bidder, contingent on that bidder completing a baseline schedule that conforms to the County's specifications.

Implementation of Strategic Plan Goals

These actions meet the County Strategic Plan Goals of Organizational Effectiveness and Fiscal Responsibility by improving operations and investing in public infrastructure to enhance operations, provide better service to the community, and reduce potential liability.

FISCAL IMPACT/FINANCING

Public Works' fair construction cost estimate for the base Construction Contract is \$2,340,000, without contingency. In no event will a Contract be awarded that increases the construction cost over the maximum estimated construction cost of \$2,574,000 without returning to your Board for approval.

The total project cost estimate is \$3,567,000, including preparing plans and specifications, plan check fees, construction, Change Orders, consultant services, miscellaneous expenditures, Civic Art allocation, and County services. The Project Schedule and Budget Summary are included in Enclosure A.

The proposed project is currently funded from State Proposition 12 per Capita Program (\$3,458,266) and prior year net County cost (\$108,137). Sufficient appropriation is available in the Fiscal Year 2006-07 Capital Project Budget under C.P. 86755.

Operational Financing

This project replaces the existing facility with a new facility of similar size and capacity and will not increase operational costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the Contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the Contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for Federal Earned Income Credit under the Federal income tax laws.

As required by your Board, the project cost includes 1 percent of design and construction costs to be allocated to the Civic Art Fund per your Board's Civic Art Policy adopted on December 7, 2004.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the Contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

ENVIRONMENTAL DOCUMENTATION

On April 4, 2006, your Board found that the project is categorically exempt under CEQA in accordance with CEQA Guidelines, Section 15302, Replacement or Reconstruction, Class 2 (c), and the County of Los Angeles Environmental Procedures and Guidelines, Appendix G, Class 2 (e), adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure B).

The Contract requires the consultant to pay its employees applicable prevailing wages in accordance with California Labor Code.

As requested by your Board on February 3, 1998, this Contract opportunity will be listed on the Doing Business with Us website.

Public Works has evaluated and determined that County Code Chapter 2.201 (Living Wage Program) does not apply to this Construction Contract as this Contract is for non-Proposition A services.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Enterprise Park Pool complex will be closed during the 2007 swim season in order that the project is completed prior to the funding deadline. Other pools in close proximity to Enterprise Park are available for the 2007 swim season.

The Honorable Board of Supervisors
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CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects Division), Parks and Recreation, and Public Works.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

RUSS GUINEY
Director of Parks and Recreation

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Enc. 3

cc: Auditor-Controller
County Counsel
Department of Health Services
Office of Affirmative Action Compliance
Department of Public Social Services (GAIN/GROW Program)

April 17, 2007

ENCLOSURE A

**ENTERPRISE PARK POOL BUILDING REPLACEMENT
ADOPT, ADVERTISE, AND AWARD
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I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date	Revised Completion Date
Project Program	07/14/05*	07/14/05*
Design		
Contract Execution	04/20/06	04/24/06*
Construction Documents	10/26/06	12/21/06*
Jurisdictional Approvals	12/13/06	03/21/07*
Bid and Award	TBD	05/17/07
Construction		
Substantial Completion	TBD	12/11/07
Acceptance	TBD	05/12/08

*Indicates completed activities.

II. PROJECT BUDGET SUMMARY

Budget Category	Current Project Budget
Land Acquisition	N/A
Construction	
(a) Construction	\$ 2,340,000
(b) Change Orders	351,000
(c) Civic Art	<u>\$ 27,000</u>
Subtotal	\$ 2,718,000
Equipment	\$ 15,000
Plans and Specifications	\$ 343,500
Consultant Services	\$ 36,500
Miscellaneous Expenditures	\$ 7,500
Jurisdictional Reviews and Plan Check	\$ 27,000
County Services	\$ 419,500
TOTAL	\$ 3,567,000

April 17, 2007

ENCLOSURE B

**ENTERPRISE PARK POOL BUILDING REPLACEMENT
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PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishings, materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC. FEE</u>	<u>DATE OF BID OPENING</u>
2	6770	Enterprise Park Pool Building Replacement	\$25	May 10, 2007

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 2 p.m. on May 10, 2007. Bids will be publicly opened, examined, and declared by Public Works at 2:30 p.m. on this date in Conference Room C, 900 South Fremont Avenue, 1st Floor, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a B license classification at the time of award. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

The Public Works' Project Management Team will hold a prebid conference at 11 a.m. on April 26, 2007, at the project site, located at 13055 Clovis Avenue, Los Angeles, California, to provide information on the project, bidding process, and answer any questions that the potential bidders may have. For further directions, please contact Grace Stohs with the Public Works' Project Management Team at (626) 458-5114.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del Departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated April 17, 2007.

Specs. 6770

SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES